

Student Experience



Student Charter

ACM is committed to supporting students as they work towards fulfilling their academic and personal potential. We form a community and microcosm of the creative industries to facilitate learning, within a culture based on mutual respect in which individual rights, responsibilities and diversity are respected and celebrated. The charter is a document for staff and students to reference, it does not constitute a legally binding contract, but gives an overview of how we work together to create a unique and effective environment to learning.

At all times you can expect that ACM will:

- Ensure its employees treat students and colleagues with respect and dignity, acknowledging individual needs.
- Support students to engage with ACM and wider creative industry.

All students should:

- Treat staff and your fellow students with respect and dignity, acknowledging individual needs supporting them in their pursuit of excellence.
- Respect the physical environment of ACM and the wider community, and behave respectfully towards the people you share your environment with.
- Make the most of the opportunities and facilities provided by ACM and wider industry partners.

ACM will provide:

- High quality industry-led, student-centred teaching, support, advice and guidance that adheres to the standards set down by university partners and external agencies.
- High quality student services to support and enhance your experiences whilst studying at ACM.
- Access to activities that will enhance your industry and personal development
- Opportunities and support for your participation in influencing course content, development and delivery through the academic board structure and student forums.
- Suitable access to appropriate learning facilities and equipment.
- Wherever possible, advanced notice of changes to your timetable, cancelled classes and any re-scheduling of content.

- Clear programme and module specifications which contain, or refer to, information about your assessment criteria; contact hours; mode of delivery; assessment and examination arrangements and regulations; academic guidance; how to access relevant support; and any professional requirements necessary.
- Clear programme costs, the payment options and deadlines, and will provide an accurate estimate of the necessary additional costs you may incur.
- Timetables that will take into account the restrictions on students' time and make effective use of learning activities. We aim to ensure students have more than one learning event in a day and that any breaks between events do not exceed 3 hours.

As a student you will:

- Take responsibility for managing your own learning: actively engaging in your studies, ensuring you spend sufficient regular time in independent study, and participate fully in learning activities.
- Attend your induction and transition sessions, participate in timetabled classes and attend meetings with your tutors and academic supervisors.
- Submit assessed work by stated deadlines and attend all examinations.
- Engage with your elected student representatives, and provide them with feedback to enhancement of the quality of your learning and teaching, and overall experience.
- Actively engage with the wider industry by seeking opportunities to widen your experiences.
- Notify ACM whenever an absence is unavoidable.
- Ensure that you make arrangements with ACM for the prompt payment of any charges made to you when requested.
- Familiarise yourself with regulations at ACM and those of your relevant validating university partner and awarding bodies.
- Be aware of and seek advice both academic and pastoral services when needed.
- Be aware and observe the practices associated with maintaining a high standard of academic integrity.

#studentlife

ACM

